

PHS Music Department Instrument Loan Agreement

School-Owned Instruments

Student's Name: _____ Grade: _____
(Please print)

Teacher will complete this section

Instrument: _____ Make: _____ Serial# _____

Supplied with the following accessories: _____

Date of issuance: _____ Condition: _____

Replacement Cost: _____ Director's Signature: _____

TO PARENT AND STUDENT:

In light of your child's apparent interest and need, a school-owned musical instrument is being assigned temporarily. Both the parent and the child must agree upon the following rules:

1. To be personally responsible for the safekeeping of this instrument and to return it immediately to the school upon the request of the director or principal.
2. To allow no person other than myself to play, handle or use this instrument without specific permission of the director.
3. To maintain it in good playing condition at all times. To repair as deemed necessary by the director.
4. To keep the instrument clean, polished, adjusted, and properly maintained at all times.
5. To pay the current value in the event of loss or total damage. Non-payment will result in grades being withheld. In addition, appropriate legal school action may be taken if necessary.
6. **Students must pay for any damage to the instrument due to misuse or abuse.** Normal "wear & tear" will be school's responsibility
7. To encourage my child to use the instrument to the best of his/her ability for serious study including regular attendance at all organization rehearsals and performances, regular home practice and additional instruction and study will be encouraged.

I understand that the instrument is being assigned to my child according to the provisions of the Portsmouth High School Music Department

Student's Signature _____

Date _____

Parent's Signature _____

TEACHER WILL COMPLETE THIS SECTION

Date Returned: _____ Condition: _____ Teacher Initials: _____